Master Cleaning Schedule - Front of House

Clean Only with: ***Approved INTEGRA Program Cleaners***

AFTER EACH USE / ONGOING - CLEANING

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Clean & Sanitize Dining Tables							
Clean Seats and Benches							
Clean Table Condiments - Salt and Pepper Shakers, etc.							
Clean Menus							
Take Out Trash and Recycling							
Restroom Check - Hourly							

EVERY 4 HOURS

	SUNDAY				MONDAY				TUESDAY				WEDNESDAY				THURSDAY				FRIDAY				SATURDAY			
	11:00 AM	3:00 PM	7:00 PM	CLOSE	11:00 AM	3:00 PM	7:00 PM	CLOSE	11:00 AM	3:00 PM	7:00 PM	CLOSE	11:00 AM	3:00 PM	7:00 PM	CLOSE	11:00 AM	3:00 PM	7:00 PM	CLOSE	11:00 AM	3:00 PM	7:00 PM	CLOSE	11:00 AM	3:00 PM	7:00 PM	CLOSE
Disinfect the Door Handles																												
Clean Sanitizer Buckets																												
Replace Sanitizer & Towel																												
Clean & Sanitize Entryway and Door																												
Clean & Sanitize All Counters Surfaces																												
Wash, Rinse & Sanitize Ice Scoops and Ice Handing Equipment																												

DAILY CLEANING

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Clean & Sanitize Customer Service Counter & All Counter Surfaces							
Clean Bar Area and Bar Tools							
Clean Condiment Stands and Stations							
Clean Drive-Through Window							
Clean Entryway Door & Glass							
Clean Fountian Beverage Dispenser & Dispenser Heads							
Clean Host/Hostess Station							
Clean the Interior and Exterior of All Trash and Recycling Bins							
Clean Walls Where Needed							
Deep Clean & Disinfect Door Handles							
Deep Clean & Sanitize Tables, Chairs & Benches							
Inspect, Clean & Fill all Condiments & Salt & Pepper Shakers on Tables							
Sweep and Mop the Floors							
Take Out Trash and Recycling							
Vacuum Carpets							
Spot Clean Carpets							
Wash Cloth Napkins, Tablecloths, and Wait Staff Aprons in Washing Machine & Dry							
Wash, Rinse, Sanitize Bus Tubs							
Clean & Sanitize Restrooms by:							
Clean & Disinfecting the Toilets & Urinals							
Cleaning Restroom Sinks							
Clean Mirrors							
Clean & Sanitize Doors & Door Handles							
Clean Stall Dividers							
Emptying Feminine Hygiene Receptacles							
Removing Trash							
Sweep and Mop the Floors							
Refill Hand Soap and Towel Dispensers							

WEEKLY CLEANING

	January				February				March				April				May				June				July				August				September				October				November				December			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Dust & Clean Light Fixtures																																																
Clean Inside of Windows & Window Sills																																																
Wash Glass Windows and Doors																																																
Clean Bottles & Rear Counter in Bar Area																																																

MONTHLY CLEANING

	January				February				March				April				May				June				July				August				September				October				November				December			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
Dust & Check the Ceiling for Cobwebs																																																
Clean Door Thresholds																																																
Clean Menu Boards																																																
Clean Windows - Outside																																																
Dust & Clean Wall Art & Decorations																																																
Clean Dining Area Walls																																																
Clean HVAC Vents																																																
Clean Back Door & Threshold																																																
Clean Sidewalk Outside between Backdoor & Dumpster																																																

QUARTERLY DEEP CLEANING

	JANUARY-MARCH												APRIL-JUNE												JULY-SEPTEMBER												OCTOBER-DECEMBER											
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	13	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	13
Deep Clean Outside Menu Boards or Signs																																																		

SEMI-ANNUAL DEEP CLEANING

	JANUARY-JUNE																									JULY-DECEMBER																									
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	26	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	26
Clean Dining Area Baseboards																																																		
Clean Carpets																																																		
Clean Sidewalks																																																		

ANNUAL DEEP CLEANING

	January				February				March				April				May				June					July				August				September				October				November				December				
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	5
Deep Clean Drive-Thru & Pad																																																		

Cleaning Procedures are available for cleaning tasks included in the Mater Cleaning Schedule. Contact your INTEGRA® Program Distributor for Cleaning Procedures

Food Service Cleaning Solutions INTEGRA® PROGRAM

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Master Cleaning Schedule - Front of House

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AFTER EACH USE / ONGOING - CLEANING

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Restroom Check - Hourly							

EVERY 4 HOURS

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Clean & Sanitize Doors & Door Handles							
Clean Stall Dividers							
Emptying Feminine Hygiene Receptacles							
Removing Trash							
Sweep and Mop the Floors							
Refill Hand Soap and Towel Dispensers							

WEEKLY CLEANING

	January				February				March				April				May				June				July				August				September				October				November				December			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
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MONTHLY CLEANING

	January				February				March				April				May				June				July				August				September				October				November				December			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4
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	JANUARY-MARCH												APRIL-JUNE												JULY-SEPTEMBER												OCTOBER-DECEMBER											
	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	13	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	13
Deep Clean Outside Menu Boards or Signs																																																		

SEMI-ANNUAL DEEP CLEANING

	JANUARY-JUNE																									JULY-DECEMBER																									
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	26	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	26
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ANNUAL DEEP CLEANING

	January				February				March				April				May				June					July				August				September				October				November				December				
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	5	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	5
Deep Clean Drive-Thru & Pad																																																		

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